



প্রিমিয়ার লিজিং এণ্ড ফাইন্যান্স লিমিটেড PREMIER LEASING & FINANCE LIMITED

Happy Rahman Plaza (5th Floor), Bangla Motor Crossing,
25~27, Kazi Nazrul Islam Avenue, Dhaka-1000.

NOTICE OF THE EIGHTEENTH ANNUAL GENERAL MEETING

NOTICE is hereby given to all Shareholders of Premier Leasing & Finance Limited that the Eighteenth Annual General Meeting of the Company will be held on Wednesday, 30-September-2020 at 10:30 A.M. virtually by using Digital Platform through the Link <http://premierleasing18thagm.hisoftcloud.com> to transact the following businesses:

- AGM-20-18-01: To receive, consider and adopt the Financial Statements of the Company for the year ended as on December 31, 2019 together with the Reports of Directors and Auditors thereon.
- AGM-20-18-02: To declare Dividend for the year ended as on December 31, 2019 as recommended by the Board of Directors.
- AGM-20-18-03: To elect Directors in terms of Articles of Association of the Company.
- AGM-20-18-04: To appoint Auditors of the Company for the year 2020 until the conclusion of next Annual General Meeting and to fix their remuneration.
- AGM-20-18-05: To appoint Compliance Auditors of the Company for the year 2020 for Certification on the compliance status of the Corporate Governance Code and to fix their remuneration.
- AGM-20-18-06: To discuss any other issues with the permission of the Chair.

Dhaka
20-August-2020

By order of the Board of Directors
Sd/-

(Subash Chandra Moulick FCS)
Senior Vice President & Company Secretary

Notes:

- 'Record Date' will be on Monday, 14-September-2020.
- The Shareholders whose names will appear in the "Register of Members" of the Company or in the "Depository Register" on the 'Record Date' shall be eligible to attend and vote at the Annual General Meeting.
- As per order No. SEC/SRMRC/04-231/25, dated 8-July-2020 issued by Bangladesh Securities And Exchange Commission, the 18th AGM of the Company will be conducted virtually through using Digital Platform. Therefore, the Shareholders are required to participate at the 18th AGM of the Company through online live portal to avoid serious health risk due to Corona Virus Pandemic. The Link of the virtual AGM and details procedures to attend the Meeting will be communicated to the Shareholders through their respective e-mail ID available with their respective BO Account in due course and it will also be available in the website of the Company at www.premierleasing.com.bd
- Any Shareholder of the Company entitled to attend and vote at the 18th Annual General Meeting may appoint a Proxy to attend and vote on his/her behalf.
- The instrument appointing a Proxy duly completed, signed and stamped must be sent to the Registered Office of the Company through e-mail ID of the Company at mbu@premierleasing.com.bd
- The Soft copy of Annual Report-2019 will be sent to the Shareholders through their e-mail address available with their respective BO Account. Annual Report for the year 2019 will also available in the website of the Company at www.premierleasing.com.bd
- Honorable Shareholders are requested to Log in to the virtual system prior to the Meeting start time 10.30 A.M on the Meeting Date. The webcast will start at 10.00 A. M. on 30-September-2020.
- The Shareholders may Log in to the system Half an hour before and during the Meeting. For any guidelines and help during the Meeting, the Shareholders may Contact the Cell Phone No. 0155 2348905.
- Shareholders are requested to update their respective BO Accounts with Mailing Address, E-mail ID & Contact Number through their respective Depository Participant (DP) before the 'Record Date'.

No Gift or Benefit in Cash or kind like Gift Coupon/Food Box etc. shall be provided/offered to the honorable Shareholders in the AGM as per Notification No. SEC/CMRRCD/2009-193/154, dated 24-October-2013 of Bangladesh Securities and Exchange Commission (BSEC) and per Regulation No. 24 (2) of Listing Regulations, 2015 of Stock Exchanges.

চাই আজ দেশ জুড়ে বিবেকের জাগরণ, দুর্নীতি রোধে দ্রুত শুরু হোক মহারণ।